

December 12th, 2018

Kreiva Board Meeting

Attendees: Jake, Molly, Jessica, Tal, Michelle, Kylene, Amy

- 1) 5:25 Call to order
- 2) Molly reading - NY City Charter school Guidebook for Fundraising case for philanthropy adapted to Kreia.
- 3) Agenda Review - motion to accept. Jake motion. Molly 2nd. All agree
- 4) Minutes - Jake motion to approve Nov. 2018 minutes. Molly 2nd. All agree
- 5) 5 Public Comments – none
- 6) Director of Ops - Tal – See copy of Tal's report
 - a) 100 student enrollment - 5 new students -- home school, smaller classes, public school frustrations - Parent complaints - being handled.
 - b) Number for 2019/2020 enrollment reasonable = 135 total students
 - c) expect to recruit 55 new students with 20% attrition. Main consensus is growing too fast, staffing space, concerns
 - d) 30 high school, 60 middle school. Will need to target high school aged
 - e) recruiting plan: not the mall, Hippo press, local feeder schools, social media
 - f) WZID
 - g) Approx. \$2500 for recruiting: can we raise more \$ and put toward recruiting? Word a month most important for fundraising. Estimate for fundraising - Molly requests from Tal - sometime after Christmas
 - h) Lease subside grant nearly leader pending state approval
 - i) Title 2 - need assessment piece to finalize
 - j) School Safety update
 - k) Kylene: fire drills less than ideal. Contacting Fire Dept. FD missed November drill. FD will send us a letter saying it was their issue. FD will support w/30min notice. FD will make the next one unscheduled. Concerns about other building tenants (i.e., 6 mos. old babies)
 - (i) Download the app for snow delay notification.
 - ii) 2 new hire's (Kylene update) 1 paraprofessional Jan 2, 1 paraprofessional starts 12/13/18, 4 Guidance interviews
 - l) Lottery: need to set a date. Example now 6th grade is huge
- 7) Paid curriculum writers
 - a) - need to align with Kreiva. Michelle working on
 - i) Jake-estimate of when done? Michelle- not yet, need to get electronic grading system in place - need Curriculum in first. Lots of loose ends. Individual growth plans will have by Christmas. All happen together.
 - b) Basketball tournament
 - c) Drama - very successful - Theater director for Memorial doing this in exchange for use of space.
 - d) ELO- 3 students taking VLACS. 2 doing for math to challenge them, 1 credit recovery
 - i) Amy: Can students do ELO outside school? - Molly yes
 - e) Restorative Justice, culture, ect.: Name calling to cheating to substance abuse. Suspend students w/ Community service. Tal working with Michelle on this. Communication is a big part of this in working with families.
 - f) Report cards - all done in spreadsheets. 50+ hours to crunch numbers. Between 8-15 learning goals. Grading is 0-4. Shared contact info for parents to call.

- 8) 501©(3): Molly dropped draft @lawyers. It came back "not good" Very inconsistent report. Attorney will process for us. We have a retainer and will use it. Need to pay balance-Molly will do that tomorrow. This will stay on agenda until complete.
- 9) Peter McCaffrey - officially on the board. 2 potential members here tonight. Will vote next meeting. Vetting process has completed - Nicole Tower and Erin Loomis Laughlin. We have one more interested candidate.
- 10) Job Descriptions - Molly updated revised J.D's - need to approve modified versions. Ops Manager, Dir Culture & Curriculum, Div of Ops - Services
- 11) Respectfully submitted by Amy Perez, written by Jessica Baker.